

Submitting a photo for use in the Vistoso Tipster magazine

The website Tipster article form has an area for you to submit a photo along with your article.

The photo must be fairly large. The print version of the Tipster is printed at 300 DPI. Most email photos are at 72 DPI which is too small for use unless the photo is more than twice the column size of the Tipster. Also it needs to be sent JPEG format, RGB.

To get to the website form go online to:

www.suncity-vistoso.com

hold your mouse over

“News and Info”

a drop down appears

scroll down to

“Tipster Newsletter”

click it and the Tipster newsletter page opens.

Select “Click here to submit your Tipster article online”

The form opens.

Look down towards the bottom of the form just above the “Submit” button and you will see

“Upload your photo...”

Click on the “Browse”

button and search your computer for the photo file you want to submit,

click on it and the file name should be in the box

next to browse button.

The image shows a screenshot of a web form for submitting an article. The form includes several sections: 'Key Contact Name' with first and last name fields; 'Key Contact Phone' with area code, three-digit prefix, and four-digit suffix fields; 'Meeting / Activity Information Day' with checkboxes for Sunday through Saturday and a 'Leave Blank' option; 'Meeting / Activity Information Date' with MM/DD/YYYY fields; 'Meeting / Activity Information Time' with HH:MM and AM/PM dropdown; and 'Meeting Activity Information Place' with a text input field. Below these is a separator line '--- END CLUB SECTION ---' and a large text area labeled 'Type Article Below'. At the bottom, there is an email address field with the instruction 'Enter ONE ONLY email address to receive a copy of your submission', an 'Upload your photo. Photos must be large. Publication is not guaranteed.' section with a highlighted text box and a 'Browse...' button, and a 'Submit' button. Two black arrows point to the highlighted text box and the 'Submit' button.

Then when you have the form completed you click on the “Submit” button at the bottom on the form and the photo will be sent in with your Tipster article.

Publication is not guaranteed.